



# The Friends of Maple Infants

Annual General Meeting

Thursday 26th September 2019

7.30pm

# Agenda

1. Welcome and Thank You
2. Apologies/Minutes/Matters Arising
3. Chair & Treasurer Reports 2018-19
4. Independent examiner of accounts
5. Election of Officers 2019-20
6. Class Reps 2019-20
7. Events 2019-20
8. Matched Funding, [www.easyfundraising.org.uk](http://www.easyfundraising.org.uk),  
Gift Aid
9. Any Other Business

# Chair's Report 2018/19

- ★ Raised money, donated brilliant resources to school, contributed to a sense of Community
- ★ Introduced New Events
- ★ Improved Communication to Parents
- ★ Maintained good relationships with School Leadership & Governors
- ★ Ensured continued good standing of the Association with the Charity Commission/ Local Authority

# Events & Activities 2018/19

- Visit from Nick The Animal Man
- Barn Dance
- IQ Cards Seasonal Project
- Christmas Fair and Raffle
- Christmas Party Bags & Hats for pupils
- World Book Day Reading Spoons and books
- Sponsored Reading Challenge
- World Food Festival
- Spring Fair
- Quiz & Auction Night
- Treasure Island Summer Fair and Raffle
- New Parents' Coffees and Welcome
- Cake/Lolly/2nd Hand Book Sales
- Bedding Plants Sale
- Second Hand Uniform Sales

# Fund Raising 2018/19

- Our Events raised £12,157
- Other income £2,761
- Annual Expenses £412
  
- Net income for the year **£14,507**
- Donated **£15,750** to School so far
- Additional committed spend of **£6,420**



# Big Money Makers

- Christmas Fair raised £4,884
- Summer Fair £3,967
- Quiz And Auction £1,135
- Cake sales £473
- Barn Dance £458
- Spring Fair £313



# What Did We Buy 2018/19

School Trip 25% Subsidy	2,900
Christmas Class presents	1,500
World Book Day	100
Reading sheds	2,100
Ipads	7,000
Singing workshops/Zoo labs	400
Classroom Resources	900
Playground Toys	500
Xmas Party Bags, Hats	350



# Still to Buy for 2018/19

Interactive White Board	2,200
Books (2018/19 + 2019/20 allocated spend)	2,100
Soil/Plants	350
SEN Resources	320
Pond Pump/Filter	200



# Ring fenced Funding 2019/20

School Trips	3,500
Class Christmas presents	1,500
Miscellaneous	2,000



# Independent Examiner

It is good practice for FOM's annual accounts to be reviewed by an independent examiner each year. We rely on parent volunteers to assist with this annual task.

If you have relevant financial or accountancy skills and would be willing to help, please get in touch!

[contact@friendsofmaple.org](mailto:contact@friendsofmaple.org)

# Election 2019/20

- Officer Roles to be elected:
  - Chair
  - Vice-Chair
  - Secretary
  - Treasurer



Other roles including Class Reps, Raffle Coordinators and Events Coordinators are not elected and can be volunteered for throughout the year

# What is a Class Rep?

- Backbone of the Friends' efforts to create a school community
- Organizes Class Socials
- Run Class stall at Christmas/Summer Fair
- Run one Class Cake Sale a year
- Support Friends' events/activities
- Post reminders/notices to Class parents

# Class Representatives

Class	Rep(s)
Willow Nursery	Suzy (AM), TBC (PM)
Laurel	Vera, Shernett
Chestnut	TBC
Hazel	TBC
Cedar	Madeleine, Eva
Oak	Gayle
Copper Beech	TBC
Sycamore	TBC
Rowan	Amanda, Vera, Richard
Silver Birch	TBC

If you'd like to be a Class Rep send a message to your Class group on Classlist to introduce yourself. Lots of classes find having 2 or 3 reps works well - see if you can team up! Speak to the Committee for more info and a job description - [contact@friendsofmaple.org](mailto:contact@friendsofmaple.org)

# Events 2019/20

- IQ Cards Seasonal Card Project
  - Letters home w/c 14/10
  - Deadline to return artwork + payment 08/11
  - Products delivered to school by 06/12
- Second Hand Uniform Shop
  - Once a term playground sales
- Other events TBC by the new committee...

# Matched Funding

- Many companies throughout the UK offer employees the chance to boost their fundraising efforts by matching the money they raise
- We can double the amount we raise for very little effort
- Please get in touch for more information or if you think you and your company can help

# Easy Fundraising!

- Create an account at [www.easyfundraising.org.uk](http://www.easyfundraising.org.uk)
- Log-in and navigate to the website you want to buy from
- Shop as normal
- Feel good about a percentage of what you spend being donated to The Friends by the retailer without it costing you a penny
- We can also claim Gift Aid on these donations

# Gift Aid - 25p in every pound

- The Friends are now registered with HMRC to receive Gift Aid on eligible donations
- All parents donating to FOM need to complete a Gift Aid Declaration
- Forms are available on the [www.friendsofmaple.org](http://www.friendsofmaple.org) to download, or paper copies in the school office
- You only need to fill out the form for the first donation you make, all other donations are automatically included



# Thank You for Coming

We welcome all suggestions and feedback on our activities:

★ Contact us via Classlist or on email:

[contact@friendsofmaple.org](mailto:contact@friendsofmaple.org)

★ Up to date info and a feedback form are also available on the website:

[www.friendsofmaple.org](http://www.friendsofmaple.org)

Thank You for all your support