



Friends' Meeting held 9th October 2007

Attendees

Michele Insley, Cordell DeBardelaben, Ideh Tahghighi, Jo smart, Gally Swangard, Zina Williams, Helen Green, Rose Ross, Rebecca Anderson, Tamsyn Naylor-Hill, Claire Wilkinson, Louise Webb, Tamsin Fountain, Vivienne Vuckovic, Cara Hindnott, Andie Ross, Liz Robinson, Sue Cunningham Panicucci, Rez Welde, Sanolra Piluolu, Gabrielle Marigold

Apologies

Barbara MacLennon

1. **Minutes** from previous meeting on 10th September 2007 were agreed.

2. Mrs. Robinson

Mrs. Robinson presented the plans for the next phase of improvements to the playground. The cost will be £10,000 for the particular improvements presented. This is the area by the sheds. The school will provide as much funds as possible and Mrs. Robinson would like the friends to contribute the rest.

Decision of fund contribution is pending a vote in a future Friends meeting.

3. Fireworks Night - Monday 5th November, 6.30pm

Event Lead: Cordell

Cordell will be given the information box from last year for this event.

a) Provisions for food discussed. Burger van was voted the favourite option as most practical in the time frame. Louise Webb will make enquiries with regard to the availability of the burger van used in the past.

b) Provision of beverages discussed. It was generally felt that it would be preferable to provide, hot and cold, alcoholic and non-alcoholic drinks. Licence for alcohol consumption is needed.

c) Opening an account with Majestic to benefit from corporate discounts was discussed.

Action: Cordell will investigate.

d) The First aiders for the event will be Barbara McLennon and Sarah Shade. Sarah Shade to confirm availability.

e) Split of funds discussed. It was felt that as the Friends at Maple Infants organise the refreshments perhaps a bigger percentage of the funds raised, should be received by Maple school.

Action: Mrs. Robinson will discuss profit share from the refreshments and door money with Mrs. Pavlis.

4. Class Reps and Chair

Michelle went through the list of reps signed up last Wednesday.

Position of Chair: Cordell happy to be interim Chair until further notice.

It was decided that if no one comes forward for the position of Chair and Cordell decides not to continue, different people will have to organise each event, to facilitate 'Friends' events and contributions continuing this year.

Some dates such as a date for the pamper evening will need to be decided upon soon as last year there was problems with external people wanting to participate but not being able to for various reasons. For example, Kingston College would have been happy to provide beauty therapists but was unable to because the date clashed with their exams.

5. Christmas Fair - Saturday 8th December, 11.00am-2.00pm

Event Lead: Michelle

The stalls for the Christmas fair will be organised and manned by the following reps/classes:

- | | |
|--|----------------|
| a) Rebecca | Santa's Grotto |
| N.B. A Santa has been found for this year! | |
| b) Zina and Andie | Food |
| c) Helen | Bottle Tambola |
| d) Sandura | Jars |
| e) Cakes | Tasmyn |
| f) Toys | Gally |
| g) Craft and snowman game | Vacant |

The programmes for the fair will be done by Sanolra.
Matthew James will be providing the boards advertising the event. Consent forms to be sent out soon.

Personalised Christmas cards and Eco-Friendly shopping bags with the children's drawings on them discussed. Both received with great enthusiasm. Details will be sent out.

Action: Rebecca

6. Volunteers to take on other events

The Leads for some of the events taking place in 2007-2008 are:

Louise	Raffles
Michelle	Christmas Fair
Zina and Andie	Buying food for the children's Christmas party
Rosie & Saolra	Pamper Evening

A list of other events taking place during the year will be distributed soon.

Action: Michelle

7. A.O.B

Boxes containing the information compiled in organising the events from previous years to be brought to the next meeting.

Next meeting Monday 29th October @ Michelle Insley's house, 8pm

Please let either Chair (Cordell) or Secretary (Ideh) know if you are unable to attend a meeting. Thank you!